

Personal data processing principles

Dear clients and business partners,

DNAI s.r.o. greatly appreciates your trust. Our goal is to protect your data, including personal data, when processing it. DNAI s.r.o., U Nikolajky 1097/3, Smíchov, 150 00 Prague 5, ID No.: 07029519, VAT No.: CZ07029519 processes all personal data in full compliance with the legal and legislative regulations governing the protection of personal data in accordance with EU Regulation 2016/679 and Act No. 110/2019 Coll., on the protection of personal data.

The purpose of this declaration is to inform you about the processing of personal data that occurs in connection with visiting the company's website (www.dnai.ai), as well as about some other cases of personal data processing where the activities of DNAI s.r.o. involve the processing of personal data of other persons (e.g. customers, competitors, etc.).

1. Contact details of the data controller

The data controller is DNAI s.r.o.

Contact person: Pavel Wimmer

E-mail: dnai@dnai.ai

2. Purposes of processing

The data controller will process the personal data of the data subject for the purposes of the performance of the contractual relationship in the field of job placement, including related activities, which is supported by the following legal grounds for processing.

- Consent of the data subject: for marketing purposes when sending offers of new services, job offers and other advertising communications
- Performance or conclusion of a contract: for the purpose of supplying services
- Legal obligation (Act No. 89/2012 Coll., the Civil Code; Act No. 499/2004 Coll., on archiving and filing services; Act No. 455/1991 Coll., the Trade Licensing Act; Act No. 563/1991 Coll., on accounting; Act No. 235/2004 Coll., on value added tax)
- Legitimate interest: maintenance of CVs for the period necessary for the selection of the job applicant, not exceeding 6 months.

3. Processing of personal data in connection with the delivery of services

In the case of the implementation of the concluded contractual relationship for the delivery of services, DNAI s.r.o. will process the personal data of the customer in the scope of the company name, name, surname, address, ID number, VAT number, e-mail address, telephone contact, bank account number.

To provide services in the recruitment process, we process only data that serve to identify the person, namely name, surname, e-mail, or telephone and other data that candidates voluntarily

provide in their profiles: date of birth, photograph, area of work, experience, education, citizenship, language skills, courses, training and certificates, knowledge and skills and personal interests.

DNAI s.r.o. will process the above-mentioned personal data of customers in order to implement the conclusion of the contract for the provision of services, delivery of the ordered services, participation in the tender procedure, and last but not least, to protect its rights and legally protected interests consisting in protection against possible litigation arising from the concluded contracts.

DNAI s.r.o. will process the aforementioned personal data of customers for the duration of the relevant contract or in accordance with the consent provided for the processing of personal data.

4. Processing of personal data in connection with the handling of complaints and enquiries

By sending a request, our customers and other persons may contact the company with their questions and requests, either by telephone, e-mail or by mail delivered by the postal service provider.

In order to respond to queries and requests addressed to DNAI s.r.o., the company will process the personal data provided by the person who raised the query or request. The company will process the personal data provided in this way only to the extent necessary (provided) and only until the query or request is dealt with, unless there is a need to process the personal data for another purpose (for example, to protect the rights and legally protected interests of DNAI s.r.o.). These personal data are provided to DNAI s.r.o. voluntarily, as without their knowledge the company would not be able to process the enquiry or request, and therefore it is non-consensual processing.

5. Processors of personal data

The personal data are provided by the data controller for further processing to external legal service providers, transport companies, whose identity will be disclosed to the data subject upon request.

6. Other recipients

The data controller may, for reasons of legitimate interest, disclose the personal data provided by the data controller to authorised contractors in the field of consultancy services, recruitment services, training services, certification services, whose identity will be disclosed to the data subject on request.

7. Other third parties

The data controller shall provide personal data to the competent public authorities or other bodies authorised to process personal data for the purposes of state surveillance, prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties, including the protection against and prevention of threats to public security.

8. Other processing purposes

The data controller may also use the personal data provided for commercial and marketing purposes, unless the data subject has explicitly rejected them.

9. Period of storage of personal data:

The data controller shall keep the personal data for the duration of the performance of the contractual relationship and for as long as required by law or consent. An exception may be the storage of personal data for commercial and marketing purposes.

10. Other data subject rights related to the protection of personal data

The processing of personal data by DNAI s.r.o. does not involve decision-making based solely on automated processing that would have legal effects or otherwise significantly affect the data subjects whose personal data DNAI s.r.o. processes pursuant to this Privacy Statement.

The data subjects whose personal data is processed by DNAI s.r.o. are entitled to the following rights related to the processing of their personal data, provided that the legal requirements are met:

- the right of access to personal data, consisting in the right to receive, free of charge upon request, information on which of their personal data DNAI s.r.o. processes;
- the right to have their personal data processed corrected;
- the right to have their personal data processed erased;
- the right to limit the processing of their personal data;
- the right to the portability of their personal data;
- the right to privacy,
- the right to withdraw consent to the processing of personal data at any time, provided that consent is the legal basis for the processing of personal data concerned (i.e. for the sending of newsletters and other advertising communications).

In the event of repeated or manifestly unjustified requests to exercise the above rights, DNAI s.r.o. is entitled to charge a reasonable fee for the exercise of the right in question or to refuse to exercise it. We would like to inform you in advance of such a procedure.

Data subjects whose personal data is processed by DNAI s.r.o. also have the right, subject to the fulfilment of the prerequisites laid down by law, to object to the processing of their personal data if the legal basis for the processing is the legitimate interests of DNAI s.r.o. (i.e. in the case of processing of personal data for internal administrative purposes or for protection against possible litigation).

The aforementioned rights, as well as complaints, may be exercised by data subjects whose personal data are processed by DNAI s.r.o. in writing or by e-mail to DNAI s.r.o., as the data controller, using the contact details set out in Article 1 above.

Users and other persons whose personal data is processed by DNAI s.r.o. may also address their complaints to the supervisory authority, which is the Office for Personal Data Protection, located at Pplk. Sochova 27, 170 00 Prague 7, tel.: 234 665 111, web: www.uoou.cz .

11. Failure to provide personal data

The data subject must provide personal data for legal reasons or as specified in the commercial contract, otherwise the performance of the commercial contract would be prevented.

12. Other provisions:

If the data subject does not provide the data controller with consent to the processing of personal data or does not enter into a business relationship with the data controller and there are no other reasons for the processing, his or her personal data will be shredded in written form and deleted in electronic form.

Other personal data which the data subject has not personally provided to the data controller may be obtained from publicly available sources.

This data protection declaration is valid and effective from 1.5.2023.